

MINUTES
Regular Meeting of the Governing Board of Trustees
First Unitarian-Universalist Church of Detroit
Parlor, 4605 Cass, Detroit, MI 48201
March 18, 2018

CALL TO ORDER: A regular meeting of the Board of Trustees was held on March 18, 2018. Present were Dan Hale, President; Kathe Stevens, Immediate Past President; Bob Lauer, Treasurer; Dan Secrest, Dan Wiest, Deanna McGraw, and Sharon Mills, Trustees-at-Large; The Rev. Dr. Stephen Butler Murray, Minister; Joan Smykowski, Tim Bailey, and Glenn Maxwell, Guests; and Nancy Shattuck, Interim Board Secretary. President Dan Hale called the meeting to order at 12:30 P.M. There was a quorum.

APPROVAL OF MINUTES: Minutes of the previous meeting were distributed and reviewed. It was moved by Kathe Stevens, seconded by Dan Wiest, to accept the minutes from the February 8, 2018 regular meeting of the Board of Trustees as presented; approved.

MINISTER'S REPORT: Rev. Murray reported on a plan to apply for a MidAmerica Chalice Lighter grant for a part-time religious education (RE) staff member.

PRESIDENT'S REPORT:

- **New Board Members:** Dan Hale introduced Deanna McGraw and Sharon Mills, who have been appointed to fill vacated Trustee At-Large posts for the 2-year term ending June 30, 2019.
- **New Interim Board Secretary:** Dan Hale introduced Nancy Shattuck, who will take over some of the functions of the Board Secretary for a term ending June 30, 2018. Dan Secrest, Dan Hale, Deanna McGraw, and Kathe Stevens will determine which of the Board Secretary's tasks will be taken over by the Office Administrator.

TREASURER'S REPORT: Bob Lauer reported on *Statement of Operations* for the month ending February 28, 2018 and answered questions.

COMMITTEE/PROGRAM REPORTS: Oral reports were given:

- **Buildings & Grounds:** Tim Bailey and Glenn Maxwell reported that lighting in the Social Hall has been converted to LED, which will save on lighting costs; they also reported on projects involving the leaking sanctuary windows and the tiles in the social hall and hallways.
- **Communication Committee:** Dan Secrest reported that he will be moving all UU Detroit documents to Google Drive.
- **Canvas Committee:** Kathe Stevens and Joan Smykowski have volunteered to guide the Canvass Committee. Potential committee members were discussed. Deanna McGraw suggested a theme: Volunteers make Sundays work so well. Kathe Stevens volunteered to draft a brochure.

OLD BUSINESS:

- **Jerry Williams Bequest:** Kathe Stevens reported that a bequest of \$40,500 from late church member Jerry Williams had been processed and deposited. Rev. Murray agreed

to give a stewardship sermon to address ways of leveraging donations. Kathe Stevens reported that three UU Detroit members had donated \$100 each to pay for a death notice for Jerry. Kathe also reported that Jerry's friend had provided a great deal of help and support to organize a funeral. After discussion, it was moved by Deanna McGraw, seconded by Dan Hale, that Dr. Ivan Cotman, Dr. James Robinson, and Margaret Beck be reimbursed \$100 each for the death notice; approved. It was moved by Deanna McGraw seconded by Sharon Mills, to provide Imogene Rich with \$500 for her support; approved.

- **Organ Repair:** Todd Ballou suggests that we make no repairs to the organ until we know whether we will be staying in the building.
- **Quarterly Sessions with Congregation:** Dan Hale and Rev. Murray held the first quarterly session with the congregation. It was well received and three more will be planned for the year.

NEW BUSINESS:

- **Ramp Repair:** Tim Bailey and Glenn Maxwell report that the ramp is dangerous and needs repair. They have also proposed adding a bike rack. Tim Bailey will provide an estimate to the Board.
- **Quorum Change:** Deanna McGraw proposed that the bylaws be amended to lower the quorum for Board meetings because the secretary and treasurer are now appointed, not elected members, and cannot vote. After discussion, it was moved by Kathe Stevens, seconded by Dan Hale, to lower the quorum for Board meetings. Deanna McGraw will provide a first draft.

ADJOURNMENT: It was **MOVED** by Kathe Stevens, seconded by Dan Hale, to adjourn the meeting; **APPROVED**.

Next Meeting (NOTE NEW DATE/TIME and LOCATION):

Sunday, April 15, 2018 in the Parlor @UU Detroit following the service

Next meetings May 6 & June 17
May 20 is Annual Congregation Meeting